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# Statutes of the



**Cheerleading & Cheerdance Association Switzerland (CCAS)**  
**Cheerleading & Cheerdance Verband Schweiz (CCVS)**  
**Association Suisse de Cheerleading & Cheerdance (ASCC)**  
**Associazione Svizzera di Cheerleading & Cheerdance (ASCC)**

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# §1 Introduction

## Art.1.1 Abbreviation

Abbreviation	Definition
Art.	Article
B	Board
CCAS	Cheerleading and Cheerdance Association Switzerland
CCCS	Cheerleading and Cheerdance Championship Switzerland
ECU	European Cheer Union
GA	General Assembly
ICU	International Cheer Union
MA	Member Association
MC	Member Conference
MT	Member Teams
ZGB	Zivilgesetzbuch (Civil Code [law.]

# §2 General

## Art.2.1 Association Year

The operational year of the CCAS starts on the 01.08. and ends on the 31.07. of the following year.

## Art.2.2 Statutes

The statutes are composed in German and English.

# §3 Name, Address and Accountability

## Art.3.1 Name

Cheerleading & Cheerdance Association Switzerland (CCVS)

The Cheerleading & Cheerdance Association Switzerland is an organization as defined in Art.60ff. ZGB.

## Art.3.2 Address

The address of the association is in Bern.

## Art.3.3 Accountability

The accountability lies exclusively in the association's assets. Personal financial accountability of any member is impossible.

# §4 Function and Objectives

## Art.4.1 Function

The CCAS supports and develops Cheerleading in Switzerland. The association and the teams promote a positive image of the sport and make an effort to keep and improve the good image of Cheerleading.

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## **Art.4.2 Objectives**

The CCAS

- Promotes and develop cheerleading in Switzerland
- Offers everyone the possibility to carry out physical activity
- Recognizes the rules of Swiss democracy and is politically and denominationally neutral.

## **§5 Tasks and Goals**

### **Art.5.1 Tasks**

The CCAS

- Is responsible for the annual Cheerleading & Cheerdance Championship Switzerland
- Defines the rule book for the official CCAS championships
- Is responsible for the realization of cheerleading camps and cheerdance camps
- Supports the member teams at international championships and competitions
- Represent the interest of cheerleading in the public face
- Collaborates with national and international sports associations
- Supports newly founded or existing clubs and associations in their build-up
- Is the connecting body between all the cheerleading clubs in Switzerland
- Supports the members concerning management, training of their coaches as well as their members with special regard to long-term planning and organization.
- Promotes the physical attitude in cheerleading and appropriate advertising
- And fights doping and drugs

### **Art.5.2 Goals**

The CCAS

- Considers a high-quality education and qualification as basis of their operation
- Provides educative, sport-ethic, personality-building, socio-active and socio-political work beyond the physical aspect
- Creates possibilities to promote cheerleading in Switzerland

## **§6 Organization**

### **Art.6.1 The bodies**

The bodies of the CCAS are:

- The Board
- The Auditors
- The General Assembly

## **§7 The Board**

### **Art.7.1 Board**

The Board is the highest leading body of the CCAS

#### **Art.7.1.1 Composition**

The B consists of at least 5 members. It constitutes itself with exception of the president and the vice president.

- President
- Vice president
- Treasurer
- Actuary
- Other members with defined areas of responsibilities

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## **Art.7.2 Term of Office**

### **Art.7.2.1 The President**

The president is elected or reelected by the GA for two years.

### **Art.7.2.2 Other Members**

The other members are elected or reelected by the GA for one year.

## **Art.7.3 Assumption of Office**

The assumption of office takes place after the GA

## **Art.7.4 Bye-Election**

The B can name a substitute in case of a vacancy to take over the rights and duties of the predecessor. A definite election has to be made by the majority of the teams. This election can be carried out by email or at the next GA.

## **Art.7.5 Tasks and Competences**

The following points will be dealt with at regular board meetings:

- Composition of a year plan
- Definition of responsibilities
- Preparation and Organization of the CCCS
- Communication with MTs
- Preparation of the GA
- Connections between the MTs
- Communication with public and private authorities
- Outward representation of the CCAS

## **Art.7.6 Assessor**

Interested parties are allowed to assess board meetings without voting rights.

## **Art.7.7 Responsibilities**

The CCAS obligates itself legally with collective dual signature. Authorized is the president with any other member of the board.

## **Art.7.8 Compensation**

Members of the board who have a long journey can receive compensation. Legibility for compensation will be defined in the beginning of the association's year.

## **Art.7.9 Decision-making**

### **Art.7.9.1 Protocol Obligation**

The decisions of the board have to be protocolled.

### **Art.7.9.2 Voting Procedure**

Decisions are final with the majority vote of all the board members (not only present). If the votes are equal the president has the final ballot.

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## §8 Auditor

### **Art.8.1 Auditor**

The GA elects two auditors who proof the financial statements of the CCAS according to the law and give a written report to the GA.

## §9 General Assembly

### **Art.9.1 Body**

The General Assembly is the highest body of the CCAS

### **Art.9.2 Composition**

It consists of

- Delegates from the member teams
- Honorary members
- Members of the board

### **Art.9.3 Voting Rights**

The delegates of the teams have voting rights. Each association has one vote per team. One team consists of at least 6 persons. Each association has 3 votes at most.

#### **Art.9.3.1**

The members of the board do not have voting rights at the GA; except for a final ballot in case of equality of votes. If the chairman of the GA is also the president of one of the member teams, the vote of the team has to be passed to a representative of the same.

#### **Art.9.3.2**

Honorary members do not have voting rights.

#### **Art.9.3.3**

One delegate can only represent one member team.

#### **Art.9.3.4**

Each member association is free to provide a translator.

### **Art.9.4 Responsibilities**

The GA has the following tasks and competences (agenda items GA):

- Passing of proposals
- Passing of inclusion or exclusion of members
- Approval of the previous GA protocol
- Approval of the president's annual report
- Approval of the annual financial statement
- Relief of the board
- Approval of the CCAS' annual budget
- Approval of the year plan
- Election/Reelection of the board
- Election of the auditors
- Approval of agreements with other associations and organizations
- Naming of honorary members
- Passing of partial or total revision of the statutes



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## **Art.9.5 Convocation**

### **Art.9.5.1**

The ordinary GA takes place at least 3 months after the end of the association's year.

### **Art.9.5.2**

It is convened by the board and lead by the president.

### **Art.9.5.3**

The date of the GA must be announced at least 4 weeks in advance.

### **Art.9.5.4**

The agenda items, the budget and the proposals are sent to all MTs at least 4 weeks before the GA.

### **Art.9.5.5**

If a delegate from a team is not able to attend the GA, a substitute can take their place.

### **Art.9.5.6**

The protocol of the GA must be sent to the MAs inside of 30 days.

## **Art.9.6 Validity of Negotiations**

### **Art.9.6.1**

The GA can lawfully negotiate if at least 7 team delegates with voting rights are present; exception of disbandment of the association according to Art.12.1.2.

### **Art.9.6.2**

If the quorum is not met, a new GA has to be convened inside of two months. The assembly is quorate independent of the number of MAs present.

## **Art.9.7 Procedures**

### **Art.9.7.1**

The ballots are carried out openly. The delegates can decide on secret ballots with a voted majority.

### **Art.9.7.2**

Decisions are set with the majority of the votes of the present delegates with voting rights.

### **Art.9.7.3**

Elections are carried out secretly if there are multiple candidates for the same vacancy. The absolute majority of the present delegates with voting rights has to be achieved in the first and second ballot; the relative majority in the third ballot. If there is a voting tie, the lot decides. If only one person is nominated for a vacancy, the absolute majority of the delegates with voting right has to be achieved. These regulations apply to all bodies of the CCAS.

### **Art.9.7.4**

A two-thirds majority of the votes of the present MAs is necessary for inclusion or exclusion of a MA and for partial or total revision of the statutes.

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**Art.9.7.5**

The disbandment of the CCAS can be carried out according to the rules in **Fehler! Verweisquelle konnte nicht gefunden werden.**

**Art.9.8 Propositions – Candidate Proposals****Art.9.8.1**

The GA can only cover agenda items.

**Art.9.8.2**

Propositions of MAs, as well as candidate proposals have to be handed to the B at least two weeks before the GA.

**Art.9.8.3**

Non-agenda items and candidate proposals which have not been handed in two weeks before the GA have to be accepted by a two-thirds majority of the delegates with voting rights.

**Art.9.9 Extraordinary GA****Art.9.9.1**

An extraordinary GA can be convened when

- The board believes one to be necessary
- Half of the MA requests one in written form

If an extraordinary GA is requested by an MA, it has to be convened within four weeks after receiving the request and it has to be held within the following two months.

**Art.9.9.2**

Only the request at hand is dealt with.

**§10 Member Conference****Art.10.1 Composition**

It consists of

- One delegate of each member team
- The board

**Art.10.2 Tasks and Competences**

The MC has the following tasks and competences:

- Information about the upcoming CCCS
- Clarify open questions relating to cheer rules
- Other requested items

**Art.10.3 Convocation****Art.10.3.1**

The MC takes place if need be, usually following a board meeting.

**Art.10.3.2**

It is convened through the board and lead by the president.

**Art.10.3.3**

If a delegate cannot attend the MC they must appoint a substitute.

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**Art.10.3.4**

The protocol needs to be sent to the MTs within 30 days.

## **§11 Membership**

**Art.11.1**

The CCAS is member of the:

- International Cheer Union (ICU)
- European Cheer Union (ECU)

The CCAS can join other national and international organizations if they agree with its objectives.

## **§12 Members**

**Art.12.1 Acceptance****Art.12.1.1**

Associations and Clubs which want to join the CCAS need to apply with the registration form: „Gesuch um Aufnahme im CCVS“ to the board of the CCAS.

**Art.12.1.2**

The B submits the application to the GA after approving it.

**Art.12.1.3**

The president can grant temporary acceptance for the current association's year (until the GA).

**Art.12.1.4**

An Association or Club may consist of several subgroups/teams (ex. Peewees/juniors/seniors).

**Art.12.2 Member Fee / Licenses****Art.12.2.1**

As soon as an association or club has been accepted by the GA a one-time entrance fee of 100.-CHF is due. Every year there is a fee of 50.- per association or club to be paid at the beginning of the association's year.

**Art.12.2.2**

There is an annual license fee per active member.

The license fee per active member and coach is CHF 10.00. The active members have to be registered in the online tool at least 3 months before the Swiss championship. Late registration results in a rise of the license fee to CHF 20.00 each. Licenses which are ordered 3 weeks (or less) before the Swiss championship will be fined with a fee of CHF 300.00. One member per association can be added without additional fee. Registrations 1 week before the championship are not possible anymore. Passive members do not pay a license fee.

**Art.12.2.3**

All MAs have to register their members at least once a year (until the 31.10.) in the official online registration tool of the CCAS. Honesty is expected.

**Art.12.2.4**

The amount of the license can be adjusted at the GA.

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## **Art.12.3 Resignation**

### **Art.12.3.1**

Resignations have to be explained to the CCAS in written form at least 3 months before the end of the association's year.

## **Art.12.4 Exclusion**

### **Art.12.4.1**

Exclusion can occur when MTs, deliberately or negligently, violate the statutes, rules, agreements or guidelines of the CCAS.

### **Art.12.4.2**

Exclusions can be determined by the GA after revising a justified request by the B.

## **Art.12.5 Sanctions and fines**

Sanctions and fines can be issued to MAs and members, as well as board members if there are offences against the association's purpose or the Swiss law. Details are decided at the GA.

## **Art.12.6 Rights**

- The MAs are independent in matters of organization and administration.
- The MAs can propose motions for the B or the GA.

## **Art.12.7 Obligations**

The MTs are obliged to

- Abide to the statutes, rules, agreements and guidelines of the CCAS
- Participate in at least one event (championship or camp) annually
- Participate in the annual rulebook instruction
- Support and promote the aims of the CCAS and the board
- Send one person per MT as representative to the GA and the MC.
- Get cheerleading events organized by the CCAS in Switzerland approved.
- Refrain from statements in public concerning the association.
- Discuss articles/interviews concerning the association with the president beforehand.

# **§13 Events**

## **Art.13.1 Cheerleading and Cheerdance Championship Switzerland (CCCS)**

### **Art.13.1.1**

The CCAS organizes the CCCS.

### **Art.13.1.2**

The CCAS can delegate the organization of the CCAS to an external company or club.

## **Art.13.2**

In this case, a profit sharing will be granted to this external company or club.

### **Art.13.2.1**

The amount of the profit sharing will be decided at the GA.

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**Art.13.2.2**

The rule book for the CCCS is annually adjusted. It is based on the rule book of the European Cheer Union (ECU).

**Art.13.2.2.1**

The current rule book is sent to the MA in the beginning of the association's year before the CCCS.

**Art.13.2.2.1**

The rule book instruction should be held annually before the CCCS.

**Art.13.3 Cheerleading Camps****Art.13.3.1**

The CCAS can organize official association's camps.

**Art.13.3.2**

Each MA can organize their own cheerleading camps and is obligated to inform the CCAS in good time so that it can be included in the planning of the year.

**Art.13.4 International Events**

The CCAS is responsible for the organization of international events.

**§14 Finances****Art.14.1 Income**

The income of the CCAS consist mainly from

- Annual license fees of the MAs
- Registration fees for the teams at the CCCS
- The revenue of the association's assets
- The income of events
- The income of special campaigns
- Donations, grants and legacies
- Marketing and sponsoring earnings

**Art.14.2 Expenses**

Expenses are defined in the budget and are approved by the GA. Non-budgeted expenses in the current year can only be transacted with the mutual agreement of the president and the auditor, however not more than CHF 2000.00 in total.

**Art.14.3 Financial Year**

The financial year starts on 01.09 and ends on 31.08 the following year.

**§15 Final Clause****Art.15.1 Disbandment****Art.15.1.1**

Disbandment can only be decided in an extraordinary GA with this topic as its only agenda.

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**Art.15.1.2**

Validity of the disbandment is reached when four fifth of the present MAs are in favor.

**Art.15.1.3**

If disbandment is definite the association's assets will be divided among the member clubs, or if not possible, will be transferred to an association with similar goals

**Art.15.2 Cases not included in the Statutes**

Cases which are not included in the statutes are decided by the B with reservations in the next GA.

**Art.15.3 Legal Validity of the Statutes**

This current revision of the statutes has been approved by the member clubs by circulation decision from 11.12.2018

These statutes have been certified by an attorney and replace the statutes from the GA of the CCAS on the 22.06.2016.

These statutes have been translated from the German version by Cristina Hengartner on the 15.01.2016.

Zurich, 18.02.2019

On the association's behalf:

sig. C. Hengartner

  
Cristina Hengartner  
President

sig. C. Bartolini

  
Claudia Bartolini  
Vice-president